

Board of Public Works
July 13, 2021 4:00 PM
City Administrator's Office

Attendance taken at 4:00 P.M.

Present Board Members:

Matt Leif
Bill Williamsen
Marlowe Wall
Kenny Ekeler

Absent:

Greg Staehr

Also Present:

Sue Crawford, City Administrator
Brandon Osentowski, Interim Public Works Director/Water Foreman

1. Agenda
2. Roll Call
3. Representatives from Cornerstone Bank answered questions about the Farm Management Report.

4. Review Minutes of Last Meeting

Motion Passed: Minutes of the June meeting passed with a motion by Bill Williamsen and a second by Kenny Ekeler.

Marlowe Wall	Yes
Matt Leif	Yes
Bill Williamsen	Yes
Greg Staehr	Absent
Kenny Ekeler	Yes

5. Farm Management Report

Motion Passed: The June Farm Management Report passed with a motion by Matt Leif and a second by Kenny Ekeler.

Marlowe Wall	Yes
Matt Leif	Yes
Bill Williamsen	Yes
Greg Staehr	Absent
Kenny Ekeler	Yes

6. Wastewater Financial Reports

Motion Passed: The June Wastewater Financial Reports passed with a motion by Bill Williamsen and a second by Marlowe Wall.

Marlowe Wall	Yes
Matt Leif	Yes
Bill Williamsen	Yes
Greg Staehr	Absent
Kenny Ekeler	Yes

7. Water Financial Reports

Motion Passed: The June Water Financial Reports passed with a motion by Marlowe Wall and a second by Bill Williamsen.

Marlowe Wall	Yes
Matt Leif	Yes
Bill Williamsen	Yes
Greg Staehr	Absent
Kenny Ekeler	Yes

8. Claims

Motion Passed: The June Wastewater Claims passed with a motion by Kenny Ekeler and a second by Bill Williamsen.

Marlowe Wall	Yes
Matt Leif	Yes
Bill Williamsen	Yes
Greg Staehr	Absent
Kenny Ekeler	Yes

9. Claims

Motion Passed: The June Water Claims passed with a motion by Marlowe Wall and a second by Kenny Ekeler.

Marlowe Wall	Yes
Matt Leif	Yes
Bill Williamsen	Yes
Greg Staehr	Absent
Kenny Ekeler	Yes

10. Director of Public Works Report

Motion Passed: The June Director of Public Works Report passed with a motion by Matt Leif and a second by Bill Williamsen.

Marlowe Wall	Yes
Matt Leif	Yes
Bill Williamsen	Yes
Greg Staehr	Absent
Kenny Ekeler	Yes

11. Discussion of tapping fees

Brandon Osentowski explained the process of tapping a water main and the costs associated with it, along with the fees that are currently charged by The City. Administrator Sue Crawford discussed the possible need for an increase in the amount charged by The City for tapping fees. An example of a resolution (see attachment) was shown to the board with the current charge shown. Board member Kenny Ekeler suggested listing a price per size of tap on the resolution rather than one price for all. Board member Matt Leif recommended staying with the current price of \$185, but specifying that as a one-inch tap and agreed with listing other prices according to size of tap. Board member Matt Leif also recommended reevaluating this charge every couple of years as prices for products increase. Administrator Sue Crawford questioned if City Code states that city employees are the only authorized personnel allowed to tap city water mains and/or if it is mandatory for a city employee to be present when a main is tapped by a plumber. Administrator Sue Crawford also stated that she will be discussing this matter with City Attorney Charley Campbell. This will be discussed further during the next Board of Public Works meeting.

Meeting Adjourned at 4:47 P.M.

Heidi Gregg